

Cluster	Report or Survey	Description	Date due to IEA	Responsible person(s)	Comments
Assessment Reporting Matrix	Assessment REPORT on prior academic year (2010-11) for undergraduate ALC's, graduate degree programs, and student support programs	These reports provide documentation on the implementation of Academic Learning Compacts which are required by FLBOG. SACS requires evidence of continuous improvement in student learning outcomes, academic and support staff programs.	Between June 30, 2011 and September 1, 2011	Academic department chairs and faculty with assessment reporting responsibilities	Department chairs and faculty review and discuss Assessment Reports with a forward look towards improving learning outcomes
	Assessment PLAN for current (2011-12) academic year for undergraduate ALC's, graduate degree programs, and student support programs	Florida and SACS mandate plans with clear linkages to student learning outcomes and program effectiveness.	September 23, 2011	Academic department chairs and faculty with assessment reporting responsibilities	Assessment director will consult with departments during preparation of plans. Current plans should build on last year's report.
	Feedback Sheet to reporting programs	Feedback on prior year's reports and plans for current year	October 21, 2011	University Director of Assessment and Faculty Assessment Committee	Assessment Director will provide Feedback Sheet by October 21, 2011 if academic department completes Assessment Plan by September 23, 2011.
	Review and revise (as needed) Assessment Report for prior year and plans for current year	Final review and revision of departmental Assessment Reports and Plans	November 4, 2011	Academic department chairs and faculty with assessment reporting responsibilities	The focus should be on how the department can use the data results for continuous improvement in student learning outcomes
	Research, Creative & Scholarly Activities and Service Activities Plan	Develop Service / Research Plan for 2011-12 academic year	October 26, 2011	Deans and department chairs	Department chairs develop the Service / Research Plans
	Research, Creative & Scholarly Activities and Service Activities Report	Report on research and service outcomes for prior year (academic year 2010-11)	January 31, 2012	Deans and department chairs	Department chairs and Deans review the Service / Research Reports